

STEM Friday Bus Stipend Invoice

The Natural Sciences Education & Outreach Center is happy to provide a \$100 stipend to help your school pay for the bus to attend a STEM Friday. Please complete this form with information about the school or district to be paid. We will also need a W-9 Form and a Vendor Size Self-Certification Form to add you to our Accounts Payable system. (<http://busfin.colostate.edu/Forms/AP/fmw9.pdf>)

Payee: _____

Invoice Number: _____

Mailing Address:

Invoice Date: _____

Terms: DUE UPON RECEIPT

Contact: _____

TO: Colorado State University
Attn: Courtney Gooding
Natural Sciences Education & Outreach Center
1231 Libby Coy Way
Campus Delivery 1802
Fort Collins, CO 80523-1802

STEM Friday Date	Description	Amount
STEM Friday Field Trip to CSU for:		
		\$100.00

TOTAL DUE: \$100.00

NOTE: The Payee name and address MUST match the information given on the W-9 or we will be unable to process the invoice.